

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall**

Thursday, January 9, 2020, 8:00 a.m.

Continued to

Monday, January 13, 2020, 8:00 a.m.

Continued to

Friday, January 17, 2020, 1:00 p.m.

Selectboard: Pat Sabalis, Dan Steinbauer and Bob Stone

Town Staff: Sherri Morin, Jennifer Silpe-Katz, Nate Sullivan and Brian Bigelow

Public: Randy Clark and Kurt Johnson

8:04 a.m. Call to order, adjustments to agenda. Meeting called to order by Pat Sabalis. No adjustments to agenda.

8:05 a.m. Public Comment Period. Randy Clark thanked the Selectboard for their service to the town. Clark reviewed Underhill-Jericho Fire Department history with a focus on the current 60/40 funding split between the Towns of Jericho and Underhill respectively. In addition he provided a handout of the information documenting that history (attached to these minutes).

8:17 a.m. FY20-21 Budget Review. Selectboard, staff and Kurt Johnson (HIEC Chair) reviewed line items of the eighth version (v8) of the draft budget. Proposed changes were made and will be incorporated into a subsequent version. The January 6, 2020 draft of the Capital Improvement Plan was reviewed.

11:47 a.m. Draft Town Meeting Ballot Items. Discussion ensued regarding draft Town Meeting Articles. Draft articles have been prepared by Town Clerk and forwarded to the Vermont League of Cities & Towns for review as to form. Additional discussion on funding source for replacement pick up to be held.

12:01 p.m. Continuation: Consensus of Selectboard is to continue the meeting until Monday, January 13, 2020 at 8:00 a.m.

Monday, January 13, 2020, 8:00 a.m. Continuation

Selectboard: Pat Sabalis, Dan Steinbauer and Bob Stone

Town Staff: Sherri Morin, Jennifer Silpe-Katz, Nate Sullivan and Brian Bigelow

Public: Kurt Johnson

8:08 a.m. Call to order, adjustments to agenda. Meeting called to order by Pat Sabalis. Executive Session for discussion of a personnel issue added to agenda.

8:17 a.m. FY20-21 Budget Review. Selectboard, staff and Kurt Johnson (HIEC Chair) reviewed line items of the tenth version (v10) of the draft budget dated January 13, 2020. Proposed changes were made and will be incorporated into a subsequent version. The January 12, 2020 draft of the Capital Improvement Plan was reviewed.

9:20 a.m. Draft Town Meeting Ballot Items. Discussion ensued regarding draft Town Meeting Articles. Draft articles were prepared by Town Clerk and forwarded to the Vermont League of Cities & Towns and Secretary of State for review as to form. Chair and Town Clerk to finalize.

9:40 a.m. Executive Session. Pat Sabalis moved that the Selectboard enter Executive Session under: 1 VSA §313 (a)(3) Appointment or employment or evaluation of a public officer or employee. Bob Stone seconded and the motion passed by a vote of 3-0.

At 10:15 a.m. the Selectboard exited Executive Session. As a result of Executive Session, no action taken.

10:16 a.m. Continuation: Consensus of Selectboard is to continue the meeting until Friday, January 17, 2020 at 1:00 p.m.

Friday, January 17, 2020, 1:00 p.m. Continuation

Selectboard: Pat Sabalis, Dan Steinbauer and Bob Stone

Town Staff: Sherri Morin, Jennifer Silpe-Katz, Nate Sullivan and Brian Bigelow

Public: Kurt Johnson

1:03 a.m. Call to order, adjustments to agenda. Meeting called to order by Pat Sabalis. No adjustments to agenda.

1:04 a.m. Public Comment. None

1:17 a.m. FY20-21 Budget Review. Selectboard, staff and Kurt Johnson (HIEC Chair) reviewed line items of the eleventh version (v11) of the draft budget dated January 13, 2020. Proposed changes were made and will be incorporated into a subsequent version for a vote on January 23, 2020 Regular Meeting. Current Total Taxes at a 3.6% increase to FY19-20 total to \$1,967,401. Updated draft (dated January 17, 2020) of the Capital Improvement Plan to be provided.

9:20 a.m. Draft Town Meeting Ballot Items. Discussion ensued regarding draft Town Meeting Articles. Town's lawyer will review draft articles that Town Clerk and Chair finalized.

2:05 p.m. Adjournment. On a motion made by Dan Steinbauer and seconded by Pat Sabalis the Selectboard voted 3-0 to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended


Pat Sabalis, Chair

1/23/20
Date